

CITY OF WINCHESTER
COMMON COUNCIL
MEETING MINUTES
MONDAY, OCTOBER 20, 2014

Pledge of Allegiance – Mayor Croyle
Prayer – Mike Burk

Regular meeting @ 6:30 p.m.
Council Chambers / City Hall / 113 E. Washington St.

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk's roll call showed five City Council Members present.

Precinct 1	Councilor Larry Lennington
Precinct 2	Councilor Tom Sells
Precinct 3	Councilor Santiago (Jim) Nunez Jr.
Precinct 4	Councilor Leesa Friend
At Large	Councilor Todd Schroeder

Additional Officials Present:

Gary Girton, County Commissioner; Tom Cockerill, City Attorney; Mike Burk, Police Chief; Bill Yost, Fire Chief; Kathy Bond, Parks Department Superintendent; Chris Martin, Waste Water Treatment Plant Superintendent; and Frank Lowrance, Street Department Superintendent.

Citizens Present:

Jason Allen, Tim Yost

Media Present:

No news media represented.

Approval of the Minutes:

Councilor Nunez moved to approve the minutes of the October 6, 2014 meeting. Councilor Lennington seconded. Motion passed 5-0.

UNFINISHED BUSINESS

Lighting at Willard Elementary School

The lighting at Willard Elementary School was discussed at the last meeting. Mayor Croyle explained he has looked at the area in detail and every corner of the property has street lighting. Adding the proposed lighting will be costly because no poles are available. Mayor Croyle believes that the only place that would be conducive to lighting is on Jackson Street. Mayor Croyle met with Dr. Greg Hinshaw, Superintendent of Randolph Central School Corporation. Mr. Hinshaw will be looking at the outside lighting surrounding the school area. The City is currently providing street lights in an adequate manner, just as on any other property. Councilor Nunez stated the safety of the area is good by the City's standards. The bulb in the street light located at the corner of Overmyer Blvd and West Will Street

needs replaced. Councilor Sells is concerned too much lighting in the area would create a nuisance to the neighbors. Mayor Croyle stated the school is planning to upgrade the lighting in the future. Mayor Croyle also appreciates the Council Members inspecting the lighting in the Willard area.

Aging in Place

Mayor Croyle reported an update on the Aging in Place program. Five homes have been completed through the Aging in Place program; an additional four homes will be completed by this Thursday. Two homeowners need to sign their contracts so the construction work can begin. Four properties are under construction. Five applications will be presented to the Board of Public Works and Safety for approval tomorrow. The grant is helping residents in Winchester stay in their homes longer. Mayor Croyle stated this program has been an overwhelming success. Twenty homes will be renovated at the end of the program. The amount of the grant awarded was Three Hundred Forty Six Thousand Five Hundred Dollars (\$346,500.00). The City provided a local match amount of Thirty Five Thousand Dollars (\$35,000.00).

Fountain Park Cemetery

Councilor Nunez distributed copies of the Fountain Park Cemetery Board meeting minutes. Chris Lay, Insurance Agent for First Merchants Group, gave a presentation of insurance necessity. Contractors also need to be insured. The plow broke. The sexton has looked for a new plow on the internet; a plow was located. Mayor Croyle asked if the City plow trucks would be able to provide cemetery. Superintendent Lowrance stated the City's plows would be too big for the cemetery to use. The City uses 10' plows for the streets. The drives in the cemetery are 8' wide. The new plow for the Cemetery has been purchased. Councilor Nunez thanked the Street Department for their help last year during the winter season.

NEW BUSINESS

Ordinance No. 2014-7

Ordinance No. 2014-7 was presented by Mayor Croyle and was entitled, "AN ORDINANCE FOR THE CITY COUNCIL OF WINCHESTER, INDIANA AMENDING PORTIONS OF CHAPTER 75, SCHEDULE I". Councilor Nunez recently spoke to Mr. Jeremy Duncan, Principal of Willard Elementary School, about the parking issue in front of the school on W. South Street. Parking of vehicles should be prohibited in front of the school during school bus pick up and drop off hours.

Councilor Nunez moved to have the first reading of Ordinance No. 2014-7 by title only. Councilor Friend seconded. Motion passed 5-0. First reading complete. Councilor Schroeder moved to approve the first reading of Ordinance No. 2014-7. Councilor Nunez seconded. Motion passed 5-0.

Councilor Schroeder moved to suspend the rules and have the second reading of Ordinance No. 2014-7 by title only. Councilor Lennington seconded. Motion passed 5-0. Second reading complete. Councilor Schroeder moved to approve the reading of Ordinance No. 2014-7. Councilor Sells seconded. Motion passed 5-0. The third and final reading will be tabled until the next meeting.

U.S.BANCORP Government Leasing and Finance, Inc. Agreement

Mayor Croyle explained the lease purchase agreement is for the Three (3) International 4300 SBA 4x2 10'Western Heavyweight Plows. Clerk-Treasurer Haney stated the amount of financing for three plows is Two Hundred Eighty Six Thousand Eight Hundred Fifty Dollars (\$286,850.00) the interest rate is 1.850% for a 62 months term. The bi-yearly payment will be Thirty Thousand Two Hundred Sixty Three Dollars

and Thirty Nine Cents (\$30,263.39) due in June and December. Councilor Schroeder moved to approve the lease between the City of Winchester and U.S.Bancorp Government Leasing and Finance, Inc. Councilor Sells seconded. Motion passed 5-0.

S. Meridian Street Lighting

Councilor Nunez stated street lighting on South Meridian Street, behind the Movie theater, is in need of repair. Citizens work nightly in the area. Mayor Croyle suggested Council Members visit the area and be prepared to discuss the issue at the next meeting.

Department Reports

Frank Lowrance, Street Department Superintendent –submitted a written report. Councilor Sells is concerned about the leaves falling later this season. Superintendent Lowrance stated leaf pickup has begun. Leaves will be picked up thru mid-December or whenever the first heavy snow falls occurs.

Mike Burk, Police Chief – submitted a written report.

Kathy Bond, Parks Department Superintendent – submitted a written report. Superintendent Bond requested more money for the Beeson Park Budget. Adding the playground equipment, the Bark Park, and the new truck onto the budget has made the park very close to the approved budget appropriation. Superintendent Bond has requested Twenty Thousand Dollars (\$20,000.00) to finish the Bark Park and allow Culy Construction to install a back-flow preventer at the Beeson Community Building to prevent the basement from flooding. The revenue to fund the request would be provided from the Beeson Farm Fund. Councilor Friend asked what the price of the truck was. Clerk-Treasurer Haney stated Nine Thousand Four Hundred Fifty Dollars (\$9,450.00). Councilor Friend also asked how much the Bark Park will be once it is finished. The total expensed thus far has been Six Thousand Seven Hundred Dollars (\$6,700.00) to Gabbard Fencing to purchase and install the fencing. The quote to finish installing the fence at the Beeson Community Building was Five Thousand Dollars (\$5,000.00). The total cost of the Bark Park, after completion, will be approximately Twelve Thousand Dollars (\$12,000.00). The quote from Culy Construction is Five Thousand Dollars (\$5,000.00) to install the backflow preventer. This will prevent the basement from flooding. The 2015 budget for the Beeson Park this year was Fifty Six Thousand Eight Hundred Dollars (\$56,800.00). With the additional appropriation the budget will be Seventy Six Thousand Eight Hundred Dollars (\$76,800.00); the additional appropriation has to be completed by the 15th of December, 2014. The additional appropriation will be presented at the November 17, 2014 meeting. Councilor Nunez asked if any of the walls have weakened from the water exposure. Superintendent Bond stated they have not. All the water comes up through the drains. The backflow preventer will be installed outside of the building to the west of the building in the parking lot. Mr. Jason Allen asked if the backflow preventer could be installed in the basement under the floor. The floor would be cheaper to replace than the parking lot. Mr. Allen will present a quote for the discussed work. Clerk-Treasurer Haney stated the Beeson Park will be over the appropriated budget for the 2014 year and Superintendent Bond is requesting for an additional appropriation. Councilor Lennington asked where the additional money will be coming from. The Beeson Farm will provide the funding for the Beeson Park Additional Appropriation. The average yearly revenue of the Beeson Farm Fund is Thirty Seven Thousand Dollars (\$37,000.00).

Bill Yost, Fire Chief –submitted a written report.

Chris Martin, Waste Water Treatment Plant Superintendent – submitted a written report. Councilor Nunez asked if everything at the plant is progressing as it should. Superintendent Martin stated the State Highway 32 project east of the bridge sewer has been lined; the replacement of the line on the west side of the bridge should begin tomorrow.

Councilor Schroeder moved to approve the department reports. Councilor Friend seconded. Motion passed 5-0.

Accounts Payable Vouchers

The end of September accounts payable vouchers (APV) totaled Forty Seven Thousand Two Hundred Fifty Six Dollars and Ninety Three Cents (\$47,256.93).

General Fund	\$8,445.93
Motor Vehicle Highway Fund	\$464.33
Fire Department Non Reverting Training Fund	\$322.06
K9 Donation Fund	\$50.28
Win Fire Dept. Prof Development	\$5.64
Employee Welfare Benefit Fund	\$37,958.69

The October 1 thru October 15 accounts payable vouchers totaled Two Hundred Sixty Five Thousand Nine Dollars and Seventy Nine Cents (\$265,009.79).

General Fund	\$39,076.92
Motor Vehicle Highway Fund	\$61,709.49
Light Fund	\$4,759.15
Court Cash Due County Fund	\$1,004.00
City Court User Fee Fund	\$852.00
Beeson Estate Farm Fund	\$517.19
Fire Department Non Reverting Training Fund	\$5,220.58
Fire Pension Fund	\$3,184.05
K-9 Donation Fund	\$102.54
Ambulance Non Reverting Fund	\$457.50
CEDIT	\$85,113.25
Dare Donation Fund	\$514.26
Aging in Place Grant	\$38,074.90

Employee Welfare Benefit Plan	\$22,665.89
Weed Assessment Fund	\$176.00
Sidewalk Rehabilitation Fund	\$1,582.07

The Payroll accounts payable vouchers totaled One Hundred Thirty Five Thousand Two Hundred Thirty One Dollars and Forty Four Cents (\$135,231.44). The total of all accounts payable vouchers totaled Four Hundred Forty Seven Thousand Four Hundred Ninety Eight Dollars and Sixteen Cents (\$447,498.16). Councilor Schroeder moved to approve the accounts payable vouchers. Councilor Friend seconded. Motion passed 5-0.

Public Concerns

Clerk-Treasurer Haney stated the 1991 John Deere 870 Tractor (includes a 420 Bucket, Forks, Bottom Mower, 3 Point Hitch, New Tires, 4657 hrs., Power take off) will be advertised as a Legal Notice and published in the newspaper on October 23, 2014. The equipment has a minimum reserve; bids must meet the minimum reserve of Five Thousand Dollars (\$5,000.00). Bids can be submitted in person or mailed to the City of Winchester Clerk-Treasurer's Office, Attention: Sealed Bid, PO Box 408, 113 E Washington Street, Winchester, Indiana 47394 between the hours of 8:00 AM to 5:00 PM, Monday through Friday (except Holidays). All bids must be submitted before noon, on November 17, 2014. Sealed bids will be opened at the Winchester City Council meeting, 113 E. Washington Street, Winchester, Indiana, meeting on November 17, 2014 at 6:30 PM.

Residential Tax Abatement

Mr. Jason Allen asked about residential tax abatement. An article was recently in the newspaper about the program. Mr. Allen would like clarification on the topic. Mayor Croyle stated it is for a substantial remodel or adding living space to a home because there is a lot of paperwork to be filled out. The homeowner has to declare the value of their property before the construction begins, and the value has to be re-declared after the work is complete. The abatement is based on the difference of the two values. Taxes would still have to be paid on any structures existing before the alterations. This program is targeted more towards building than towards remodeling.

Mayor's Report

Mayor Croyle, Superintendent Martin, and Superintendent Lowrance will attend the INDOT (Indiana Department of Transportation) ERC Trading meeting on October 21, 2014 at Indianapolis, Indiana.

Mayor Croyle plans to meet with Work One on October 23, 2014.

Mayor Croyle distributed a proposed Executive Order No. 2014-4 City of Winchester, Indiana Capital Improvement Plan (EDIT Plan) to the Council Members. Mayor Croyle will present Executive Order No. 2014-4 EDIT Plan to the Randolph County Economic Development Board (EDIT Board). The EDIT plan was amended to read: Local match for the Aging in Place Program in the sum of \$35,000.00; Redevelopment

Authority Greenville Avenue Lease in the sum of \$50,820.12 and the BMMT, LLC, for infrastructure upgrades to Summers Pointe per Agreement dated August 21, 2014 in the sum of \$62,000.00.

Announcements

The Board of Public Works and Safety will meet on Tuesday, October 21, 2014 at 8:00 am in the Council Chambers.

The Randolph County Economic Development Board will meet October 21, 2014 at 7:00 pm.

The YMCA Annual Banquet will be held on October 30, 2014. Please RSVP to Mayor Croyle. The City of Winchester has reserved two tables.

The Revolving Loan Committee will meet be held on October 22, 2014 at 5:30 pm in the Council Chambers.

A groundbreaking ceremony will be held for the Levi Coffin Interpretive Center, in Fountain City, Indiana on October 29, 2014 at 1:00 pm. The Center will provide visitors with information about the importance of Indiana on the Underground Railroad.

Halloween is October 31, 2014, Trick-or-Treat hours will be from 5pm to 8 pm. The Winchester Main Street 13th Annual Halloween Parade is at 5:00 pm. Trunk or Treat will be sponsored by many local churches.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Councilor Nunez seconded. Motion passed 5-0. The October 20, 2014 meeting was adjourned at 7:22 pm.

Mayor, Steve Croyle

ATTEST: _____

Clerk-Treasurer, Vicki Haney